

# **Lower and Middle School Frequently Asked Questions**

## **1. What is the arrival procedure for students?**

- No students may arrive on campus prior to 8:15 AM unless they are attending Falcon Care.
- Lower school students being dropped off should be let out of the vehicle by the adult dropping them off. Teacher assistants and administrators will be available during drop off but will not be able to open car doors and let students out of vehicles. They will help guide traffic and student flow. Parents will also not be allowed to park and walk their child into the lower and middle school classrooms.
- After exiting the car, students should pause to have their temperature taken. Parents must stay until their child has passed the wellness screening. Students who ride the bus will report directly to their classroom.
- Pre-K students that are dropped off will be greeted at the front door by a staff member. Both parents and students will have their temperature checked before entering the building. If a parent wishes to walk their child to their classroom door, a mask must be worn by the adult, at all times, while inside the building.

## **2. What is the procedure for entering class?**

- After passing the wellness check, students will report directly to their classroom. The classroom door will be open for entrance. Each classroom will have a hand sanitizing station for use as students enter.
- Students will report to their desks with their belongings. All personal belongings will be kept at the student's desk. Classroom cubbies and hooks will not be utilized.

## **3. How will bus transportation occur?**

- Buses will be set up using social-distancing guidelines. Seats will be marked with tape or signage for the proper seating arrangement.
- Students will sanitize their hands at the sanitizer dispenser upon entering the bus.
- Bus drivers will take each student's temperature before entering the bus. Parents will remain at the bus pick-up area until their student's temperature has been taken and deemed safe. If the student has a temperature over 100.0 degrees, he/she will need to leave with the parent at that time.
- Students will be encouraged to use masks while on the bus. Bus drivers will wear a mask while driving the bus.
- Students will be picked up at designated pick-up areas where parents and students will practice social distancing.

## **4. How will classrooms be set up to meet safety requirements?**

- Student desks will be spaced to meet social-distancing guidelines.
- Additional disinfecting wipes and spray will be available for use as needed.

- An outside service will deep clean and sanitize classrooms regularly, initially twice a week, in addition to the daily cleaning already provided by our maintenance staff.
- Students will be asked to keep a mask/facial covering on their person for use when social distancing cannot be achieved, such as small group work, partner work, or individual teacher/student conversation.

#### **5. How will switching classes be managed in the middle school?**

- Middle school students will be required to wear a mask/facial covering when changing classes or moving from one area to the other (ex. moving from MS classrooms to the lunchroom).
- Students will be required to social distance when switching classes and use hand sanitizer stations upon entering the classroom.
- Students will be dismissed from class periods at staggered times.
- Lockers will not be in use during this time.

#### **6. How will students receive their break items?**

- Pre-ordered break items will be delivered to the student's classroom. Each break item will be individually boxed and labeled with the student's name.

#### **7. How will end of the day dismissal be managed?**

- The upper school after school library hours, for middle and upper school students, will be suspended at this time.
- Lower school bus riders will be dismissed from their classes at 2:55. Middle school bus riders will be dismissed from their classes at 3:00.
- Parents picking up their child will need to go through the pick-up car line. Parents will not be permitted to park and walk to pick up their child during this time.
- When sports practices resume on campus, a bus will be provided to take middle school students to the upper school for practice.
- All students not attending Falcon Care must depart campus by 3:20 PM.
- All students will need to practice social distancing when exiting campus.

#### **8. Will students be required to wear masks?**

- Students will be asked to keep a mask/facial covering on their person for use when social distancing cannot be achieved.
- Middle school students will be required to wear a mask/facial covering when changing classes or moving from one area to the other (ex. moving from MS classrooms to the lunchroom) and when social distancing cannot be achieved, such as small group work, partner work, or individual teacher/student conversation.

## 9. What are the procedures for sanitizing and cleaning the school?

### **Classrooms:**

- Additional disinfecting wipes and spray will be available for use as needed.
- An outside service will deep clean and sanitize our classrooms regularly, initially twice a week, in addition to the daily cleaning already provided by our maintenance staff.
- Student desks will be spaced to meet social-distancing guidelines.

### **Common Spaces:**

- Operations staff will clean and disinfect designated use areas daily prior to the arrival of students and faculty. High use areas will be targeted for additional cleaning during the school day.
- An outside service will deep clean and sanitize common spaces regularly, initially twice a week, in addition to the daily cleaning already provided by our maintenance staff.
- All entrances will have signs with social distancing and PPE information.
- All cafeteria spaces will be cleaned in-between lunches.
- Sidewalks will have red or yellow tape marking every 6ft for social distancing purposes.

### **Restrooms:**

- Touchless sinks with antibacterial soap will be available in many restrooms.
- Touchless flush valve systems for toilets and urinals will be available in many restrooms.
- Foot-operated door openers will be available for restroom entrances.
- Social-distancing signage and floor markings will be added outside of all restrooms.

### **Additional Sanitizing:**

- Hand-sanitizing stations will be used by all students at morning wellness checks.
- Touchless hand-sanitizer dispensers will be available in classrooms, at all building entrances, and in the lunchrooms.
- Teachers will be trained on implementing proper sanitization procedures throughout the day, including when students switch classes.

## 10. Are there any changes to the Visitor Policy?

- During this time, we will be limiting the number of visitors on campus. All visitors will need to receive prior approval from the division head and/or Head of School before entering instructional spaces. In addition, all visitors must report to the main office(s) to have their temperature checked and must adhere to all visitor policies in place. (Please see the Parent Student handbook.)

## 11. What will happen to “common spaces” on campus such as the media center and main offices?

- Common spaces are **closed** to those “gathering” or “hanging out” (i.e. media centers, LS/MS/US offices, athletic office) until further notice. Students should

only enter these spaces if they have been asked to do so by an administrator or school counselor, have a fever or feel ill, or if they need to speak to someone about an important matter. Again, masks must be worn whenever an adult or student enters these common spaces.

**12. Will off-campus field trips continue?**

- All off-campus field trips will be cancelled at this time.

**13. What happens if Prince Edward County is required to move back to Phase 2?**

- In the event that Prince Edward County is ordered back into Phase 2, per the state's *Recover, Redesign, Restart 2020* task force plan, students in grades PK-3 may continue to attend classes on campus. Students in grades 4 and above will transition to distance learning.

**14. What happens if Prince Edward County is required to move back to Phase 1?**

- In the event that Prince Edward County is ordered back into Phase 1, per the state's *Recover, Redesign, Restart 2020* task force plan, all students will transition to distance learning.