

Upper School Frequently Asked Questions

1. What is the arrival procedure for students?

- No students may arrive on campus prior to 8:15 AM. Students may not gather in the library, activity center, or parking lots prior to the 8:15 AM start of the school day.
- Beginning at 8:15 AM, all students who are dropped off or drive themselves must report to the Bell Tower to have their temperature checked before entering their homeroom. Students who ride the bus report directly to their homeroom.

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2. What is the procedure for entering class?

- After passing the wellness check, students will report directly to their first period block. The classroom door will be open for entrance. Each classroom will have a hand-sanitizing station for use as you enter.
- Students will report to their desk with their belongings (academic) and will remain at their seat for the class period.
- Classrooms will be set up for social distancing. Each class will have sanitizing materials for use at the conclusion of each class block.

3. How will classrooms be set up to meet safety requirements?

- Student desks will be spaced to meet social-distancing guidelines.
- Additional disinfecting wipes and spray will be available for use as needed.
- An outside service will deep clean and sanitize our classrooms regularly, initially twice a week, in addition to the daily cleaning already provided by our maintenance staff.
- Students will be asked to keep a mask/facial covering on their person for use when social distancing cannot be achieved, such as small group work, partner work, or individual teacher/student conversation.

4. How will switching classes be managed?

- Upper school students will be required to wear a mask/facial covering when changing classes or moving from one area to the other (ex. moving from US classrooms to the lunchroom).
- Students will be required to social distance when switching classes and use hand-sanitizer stations upon entering the classroom
- Students will be dismissed from class blocks at staggered times via announcement from Mr. Custis.

5. How will students pick up their break items?

- Only students who have pre-ordered break items will be allowed into Gee Price to pick them up. These students will then report to 2nd block. All students who have not pre-ordered break items will report directly to 2nd block.

6. What will lunch look like?

- Students must eat in Gee Price at tables that are limited to two students per table. All food items, including break items, must be pre-ordered by midnight the day before on the RenWeb site. No cash register transactions or purchases will occur at school. Items will be boxed and labeled with students' names.
- 11:30 - 11:55 Senior Lunch
- 11:55 - 12:20 Sophomore Lunch
- 12:20 - 12:45 Freshmen and Junior Lunch

7. How will end of the day dismissal be managed?

- The upper school after school library hours will be suspended at this time.
- Upper school bus riders will be dismissed at 3:03 PM.
- Students who drive to and from school will be dismissed at 3:08 PM.
- Students who are being picked up will be dismissed at 3:13 PM.
- All students not engaged in sports practices or extra-curricular activities must depart campus by 3:20 PM.

8. Will students be required to wear masks?

- Students will be asked to keep a mask/facial covering on their person for use when social distancing cannot be achieved, such as small group work, partner work, or individual teacher/student conversation.
- Upper school students will be required to wear a mask/facial covering when changing classes or moving from one area to the other (ex. moving from US classrooms to the lunchroom).

9. What will happen to “common spaces” on campus such as the media center and main offices?

- Common spaces are **closed** to those “gathering” or “hanging out” (i.e. media centers, LS/MS/US offices, athletic office) until further notice. Students should only enter these spaces if they have been asked to do so by an administrator or school counselor, have a fever or feel ill, or if they need to speak to someone about an important matter. Again, masks must be worn whenever an adult or student enters these common spaces.

10. What are the procedures for sanitizing and cleaning the school?

- **Classrooms:**
 - Additional disinfecting wipes and spray will be available for use as needed.
 - An outside service will deep clean and sanitize our classrooms regularly, initially twice a week, in addition to the daily cleaning already provided by our maintenance staff.
 - Student desks will be spaced to meet social-distancing guidelines.
- **Common Spaces:**
 - Operations staff will clean and disinfect designated use areas daily prior to the arrival of students and faculty. High use areas will be targeted for additional

cleaning during the school day.

- An outside service will deep clean and sanitize common spaces regularly, initially twice a week, in addition to the daily cleaning already provided by our maintenance staff.

- All entrances will have signs with social distancing and PPE information.

- All cafeteria spaces will be cleaned in-between lunches.

- Sidewalks will have red or yellow tape marking every 6ft for social-distancing purposes.

- **Restrooms:**

- Touchless sinks with antibacterial soap will be available in many restrooms.

- Touchless flush valve systems for toilets and urinals will be available in many restrooms.

- Foot-operated door openers will be available for restroom entrances.

- Social distancing signage and floor markings will be added outside of all restrooms.

- **Additional Sanitizing:**

- Hand-sanitizing stations will be used by all students at morning wellness checks.

- Touchless hand-sanitizer dispensers will be available in classrooms, at all building entrances, and in the lunchrooms.

- Teachers will be trained on implementing proper sanitization procedures throughout the day, including when students switch classes.

11. What happens if Prince Edward County is required to move into Phase 1 or 2?

- In the event that Prince Edward County is ordered back into Phases 1 or 2, per the state's *Recover, Redesign, Restart 2020* task force plan, all upper school students will transition to distance learning.